Step by step instructions on how to use SMART board:

Beginning steps:
1. To begin utilizing the SMART board software you must first turn on your computer as well as the projector. Before doing so, make sure all connections are secure.
2. After this the SMART board will activate on it's own.
3. Next, log onto Windows using your keyboard. Upon doing so, the ready light will turn green which indicates that the SMART board is ready for use.
4. After powering up the software, you must align the SMART board in order for it to work and present information/media properly.

Orientation Instructions:
1. Orientating your SMART board allows your fingers to register accurately when you are using the interactive SMART board functions. To begin doing this, you must hold down the Keyboard button and right click the mouse at the same time. Following this, the Orientation Screen will appear and you must touch the icon in the upper-left area of the screen, using your finger or the SMART board pens that are provided when purchasing the software.
2. Press "Again" each time the icon appears

Writing on the SMART board:
1. To write notes on the SMART board, make sure a border appears after you pick up your pen. This means that the digital-ink layer is opened and ready to be used. To use a different color, just grab one of the different colored pens provided.
2. You can also write on the SMART board using your finger! To do so, pick up one of the pens with one hand and then touch the interactive whiteboard with the other hand.
3. If you want to erase something that you wrote just pick up the eraser provided and wipe it against the screen
4. When using the pens, make sure that you place each one on the corresponding color on the easel.
5. Lastly, if you want to clear all of your writing at once, simply click the "Clear Writing" at the top of the SMART board.

Saving Notes:
1. To capture all of the notes you wrote on the SMART board, simply click on the icon at the top that looks like a camera.
2. If you want to only save a portion of your notes, use the Area Capture button, which you will find on your Screen Capture toolbar.

Playing a video:
1. If you wanted to play a video for students on the SMART board, you can connect a video device (such as a camera or VCR) and the SMART board will detect this hardware.
2. You can adjust the settings for this device by clicking on the Hardware menu
3. To begin, open SMART Video Player to play the movie. You can then click on the buttons on the bottom portion of the window if you want to pause, stop, or play your video.

Displaying your computer screen to class:
1. When presenting something on a computer screen, it is hard for the audience to see the small details. To help with this, the SMART board provides a "zoom in" option. To utilize this option click on the Magnifier icon to englage and area of your screen.
2. Then you simply, drag the window around your screen to englarge the area inside of it.